EXECUTIVE SECRETARIAT
Routing Slip

TO:			ACTION	INFO	DATE	INITIAL
	1	DCI				
	2	DDCI		✓	2 c/s	
	3	EXDIR	✓			
	4	D/ICS				
	5	DDI	✓			
	6	DDA	✓			
	7	DDO	✓			
	8	DDS&T	✓			
	9	Chm/NIC				
	10	GC				
	11	IG				
	12	Compt				
	13	D/EEO				
	14	D/Pers				
	15	D/OEA				
	16	C/PAD/OEA				
	17	SA/IA				
	18	AO/DCI				
	19	C/IPD/OIS				
	20	C/IA DM	✓			
	21					
	22					

SUSPENSE _____
Date

Remarks:

D/ Executive Secretary

1/11/83
Date

3637 (10-81)

STAT

11 January 1983

MEMORANDUM FOR: Executive Director
                 Deputy Director for Administration
                 Deputy Director for Operations
                 Deputy Director for Intelligence
                 Deputy Director for Science & Technology

FROM: Deputy Director of Central Intelligence

SUBJECT: Visit by Deputy Secretary of Defense-Designate
                 Paul Thayer

　　　　1.　Mr. Thayer will visit Headquarters for briefings and lunch on
3 February.　Schedule for the briefings is as follows:

Time	Topic	Briefer
10:00 - 10:10	Overview	DDCI
10:10 - 10:25	Brief description of CIA with numbers of personnel and dollars accordingly	Executive Director
10:25 - 10:45		DDO
10:45 - 11:15		C/DDO/IAD
11:15 - 11:45		DDS&T
11:45 - 12:00	Analytical process (NIEs, key substantive issues prevailing at the time)	DDI
12:00 - 12:15	MOTC training, polygraph, etc.	DDA
12:15 - 1:00	Lunch hosted by DCI with briefers in attendance	

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　　　　2.　The location of the briefings will be the DCI Conference Room.
Defer to the briefers regarding visual aids.

John N. McMahon

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